

**REPUBLIC OF KOREA – ICAO TRAINING PROGRAMME 2018  
for AVIATION PERSONNEL**

**TRAINING COURSES AND DATES**

Code	Course Title	Dates	Application Deadlines	Participants	Training Institute
<b>A. KOICA Joint Programme</b>					
A-4	Radar Approach Control	7 to 27 November	10 June	18	KCATC
<b>B. Global Aviation Safety Programme</b>					
B-9	Airport PBB Operation	21 to 25 August	10 June	12	IAAA
B-10	Aviation Policy for Executives	28 October to 3 November	10 June	15	KCATC
B-11	Implementing and Managing Carbon Offsetting and Reduction Scheme for International Aviation (CORSA)	in October (further notice)	10 June	15	IAAA

**Note 1:** — *The course schedule and the number of participants can be partially subject to change upon circumstances.*

**Note 2:** — *Applicants are required to complete the on-line Application Form at [www.korea-ftp.org](http://www.korea-ftp.org).*

**Note 3:** — **It is required for all applicants to submit the Official Nomination Form issued and authorized by applicants' Government.**

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Related Organizations and Institutes

MOLIT(Ministry of Land, Infrastructure and Transport), KOICA(Korea International Cooperation Agency),

KCATC(Civil Aviation Training Centre of Korea Airports Corporation), IAAA(Incheon Airport Aviation Academy)

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**3. TRAINING INSTITUTES**

**a) KCATC**

The Civil Aviation Training Center (KCATC) of Korea Airports Corporation was established in 1984 with UNDP and ICAO aids for improvement of technical expertise to contribute to the safety and development of the civil aviation industry. KCATC offers specialized training courses for domestic and international trainees in an effort to foster global-minded human resources experts in the air navigation system, airport management and operation, air traffic control and other fields in the aviation industry. Since 2001, the center has implemented annual international training programmes for 1,151 aviation personnel as of 2017.

KCATC is staffed with excellent instructors and equipped with state of the art, practical training facilities. Trainees will be staying in KCATC dormitory and will have access to its amenities including a movie theater, singing rooms, and gym for their enjoyment. Meals will be served buffet style so that trainees from different countries can choose from a variety of food choices to suit their tastes. Since 2001, the centre has implemented annual international training programmes for aviation personnel from various countries. Furthermore, CATC has been certificated as a TRAINAIR *PLUS* Regional Training Centre of Excellence since 2015.

<p>Training Facilities and Equipment</p>	<p>New international training center with the most advanced facilities completed in April 2009. Twelve lecture rooms, air traffic control and aviation facility laboratories, and seminar rooms are fully equipped with audio-visual aids such as beam projectors and video presentation aids.</p> <p>Training equipment and electronic calibrators are provided for every course to allow practical training: 2 DVOR, 2 ILS, 3 DME, 1 trail air traffic control simulator, 1 GPS training equipment, and 30 calibrating equipment including oscilloscopes and spectrum analyzers.</p>
<p>Dormitory</p>	<p>All trainees will be staying in dormitories equipped with air conditioning and heating, and served buffet style meals that different nationalities can enjoy. Gym, movie theater, and music rooms are also available free of charge for the trainees' use.</p>



**b) IAAA**

Incheon Airport Aviation Academy (IAAA) has been selected as an ICAO Regional Training Center of Excellence on 11 September 2014. IAAA is authorized to develop and deliver ICAO Training Packages in the following areas: Aerodromes, Air Navigation, Flight Safety and Safety Management. Additionally, as a TRAINAIR PLUS Member, IAAA has been delivering several TRAINAIR PLUS Standardized Training Packages (STPs) for national and international trainees. In addition, IAAA has been designated as the ACI-GTH (Airports Council International Global Training Hub) in the Asia-Pacific Region by agreement reached between Incheon Airport and ACI on 16 April 2007.

IAAA has been offering practical training courses which are relevant and applicable to the various aviation fields. The main content of courses consists of not only theoretical lectures but also practical training such as experience of airport operation, on-site visits and workshops for problem solving.

Training Facilities and Equipment	Auditorium, Banquet hall, 20 different sized classrooms, 5 discussion rooms, computer laboratory, ATC simulator and AVSEC training lab equipped with X-ray screening machine, metal detectors and explosives detectors.
Dormitory	There are 102 hotel style guest rooms (VIP, single, and double rooms) fully furnished with air conditioning/heating, LCD TVs, and internet access. For recreation, football field, jogging track, tennis court, basketball court, pool table, table tennis, fitness center, and sauna available free of charge. In addition, there is also a business center with internet access, fax, photocopy machine, and magazines.



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### **c) Training content**

Courses consist of classroom lectures, practical training, and on-site visits. In particular, trainees will meet with senior officials for aviation safety and air navigation system and to discuss mutual cooperation.

Trainees will also have opportunities to visit Incheon Airport, Gimpo Airport, air traffic control facilities, the aviation museum, and other important aviation facilities, in addition to experiencing Korean culture on visit to historical palaces and other popular tourist spots.

### **d) Information for Arrival in the Republic of Korea**

Joint Programmes with KOICA (Course Codes: A1 to A4)

Upon arrival at Incheon Airport, trainees will be escorted by a KOICA staff member to a shuttle bus for about 2 hours transport to KOICA's International Cooperation Training Center (ICTC) in Seoul, 3 hours transfer to KCATC in Chungbuk or 20 minutes transfer to IAAA in Incheon. The trainees are not required to fill out the Attachment C Participant's Itinerary.

Global Aviation Safety Programme (Course Codes: B1 to B11)

All trainees should complete Attachment C Participant's Itinerary for airport escort service and send it to the training institute as you are guided after being selected at least 14 days before the training start date. More information of accommodation and transportation will be provided by the training institute one month before start of the training.

**KOICA JOINT PROGRAMME, COURSE CODE: A-4**

**RADAR APPROACH CONTROL**

7 to 27 November 2018

**1. PURPOSE**

1.1 To prepare the foundation for improving air traffic services in participating countries through acquiring knowledge and skills in radar approach control.

**2. CONTENTS**

- Theoretical instruction in the following :
  - Radar Identification
  - Radar Separation
  - Radar Departure and Arrival
  - Radar Vectoring
  - Speed Control
  - Emergency
- Practical training using radar approach control simulator

**3. PARTICIPANTS**

18

**4. PARTICIPATION REQUIREMENTS**

- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Has not participated in the same KOICA fellowship programme for the past three (3) years.
- Show a high level of participation and commitment throughout the course and promote capacity building in his/her organization after the completion of the program.
- At least three (3) years of work experience in air traffic control.
- Be able to understand and follow up on the principles and procedures for aircraft controlling using by Radar facilities.
- Should submit the Official Nomination Form issued and authorized by applicants' Government.

**5. EXPENSES**

- KOICA will bear the airfare, training fees, accommodation fees and a fixed daily allowance (amount set by the training days) for participants.
- If trainees are able to get free air tickets for national air carriers, it is highly recommended, in principle, for them to use their national carrier. If this is impossible, KOICA will purchase the air tickets and send them to the trainees.
- It is not allowed for trainees to directly purchase air tickets unless it is absolutely necessary. If you have to purchase air tickets owing to circumstance beyond control, you must contact the person responsible for purchasing air tickets in KOICA. The refund will be paid in cash to the trainees on the training end date if you have the verified receipts.

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**Note:** — *No refund will be made, if you have purchased air tickets without KOICA's prior approval.*

### 6. PROCESS OF APPLICATION AND SELECTION

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and password.
- b) Complete the application form and upload the official nomination at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Applicant will get the award from ICAO according to the result of Korean Selection Committee.
- e) KOICA will contact the participants regarding invitation letter, air ticket, etc.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea after the details on your application and official nomination registered in the website are confirmed by Korean Government Official.*

### 7. APPLICATION DEADLINE

10 June 2018 (18:00, Local Time)

### 8. CONTACTS

- Information on the course and academy:
  - Mr. Gee-suk Hong (Justin)Civil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2316, Fax: 82 43 290 2400  
E-mail: [sky@airport.co.kr](mailto:sky@airport.co.kr)
- Matters on submitting a nomination form and accessing the website:
  - Ms. Eun-kyoung KimMinistry of Land, Infrastructure and Transport  
Telephone: 82 44 201 4362, Fax: 82 44 201 5637  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)
- Matters on Program Coordination and Technical Problems (including invitation and purchasing air ticket)
  - Mr. Keonhee LeeKorea International Cooperation Agency  
Telephone: 82 31 740 0588, Fax: 82 31 740 0595  
E-mail: [leon@koica.go.kr](mailto:leon@koica.go.kr)

**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-9**

**AIRPORT PBB OPERATION**

21 to 25 August 2018

**1. PURPOSE**

This course will provide airport PBB operators with the necessary knowledge, skills and attitudes to ensure that airport PBB operation is implemented appropriately in accordance with PBB operations described in the manual and procedures of airport operation.

**2. CONTENTS**

- Prepare necessary items for PBB operation.
- Manage PBB pre-operation check-up
- Confirm PBB preparation for docking
- Perform docking to and undocking from aircraft
- Respond to PBB potential malfunction and emergency situation
- Field Tour to Incheon International Airport

**Note:** — *As this course is accredited by ICAO TRAINAIR PLUS in accordance with ICAO TRAINAIR PLUS STP, ICAO certificate will be awarded to those participants who have completed this course successfully.*

**3. PARTICIPANTS**

12

**4. PARTICIPATION REQUIREMENTS**

- At least three (3) years of experience in the airport operation and/or PBB operation
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participated in the ROK – ICAO fellowship training programme during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**5. EXPENSES**

- Incheon Airport Aviation Academy(IAAA) will bear expenses including course fees, accommodation fees and some living expenses such as daily allowance, meals, etc.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

**6. PROCESS OF APPLICATION AND SELECTION**

- a) Access the registration menu on the website ([www.korea-ftp.org](http://www.korea-ftp.org)) with your e-mail address and

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- password.
- b) Complete the application and upload the official nomination at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Applicant will get the award from ICAO according to the result of Korean Selection Committee.
- e) Incheon Airport Aviation Academy will contact the participants regarding invitation letter, visa and travel arrangements.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea after the details on your application and official nomination registered in the website are confirmed by Korean Government Official.*

### 7. APPLICATION DEADLINE

10 June 2018 (18:00, Local Time)

### 8. CONTACTS

- Information on the course and academy:
  - Mr. Jong-hwan Park (Joel)Incheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6289, Fax : 82 32 741 2090  
E-mail: [pjhwan@airport.kr](mailto:pjhwan@airport.kr)
- Matters on submitting a nomination form and accessing the website:
  - Ms. Eun-kyoung KimMinistry of Land, Infrastructure and Transport  
Telephone: 82 44 201 4361, Fax: 82 44 201 5637  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)



**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-10**

**AVIATION POLICY FOR EXECUTIVES**

28 October to 3 November 2018

**1. PURPOSE**

1.1 This course will deliver future policy direction of Korean aviation industry and Gimpo International Airport management strategies to provide participants with relevant information to assist them in establishing aviation policies for the development of the aviation industry in their countries.

**2. CONTENTS**

- Korean Aviation Policy
- Future Trends in Aviation Industry including Airports
- Introduction of Future Air Navigation Facilities and System
- Discussion on National Aviation Policy Issues
- Major Airports and related sites tour, etc

**3. PARTICIPANTS**

15

**4. PARTICIPATION REQUIREMENTS**

- Above director-level personnel in civil aviation authority or airport authority.
- At least 10 years of work experience in civil aviation in participating countries.
- Good health and be able to participate in the English language.
- Should submit the Official Nomination Form issued and authorized by applicants' Government.

**5. EXPENSES**

- The Ministry of Land, Infrastructure and Transport in the ROK will bear expenses including airfare, course fees, accommodation fees and some living expenses such as daily allowance, meals, etc.

**6. PROCESS OF APPLICATION AND SELECTION**

- a) Access the registration menu on the website (*www.korea-ftp.org*) with your e-mail address and password.
- b) Complete the application and upload the official nomination at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the Korean Government.
- d) Applicant will get the award from ICAO according to the result of Korean Selection Committee.
- e) Incheon Airport Aviation Academy will contact the participants regarding invitation letter, visa and travel arrangements.

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**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea after the details on your application and official nomination registered in the website are confirmed by Korean Government Official.*

### 7. APPLICATION DEADLINE

10 June 2018 (18:00, Local Time)

### 8. CONTACTS

- Information on the course and academy:
  - Mr. Gee-suk Hong (Justin)  
Civil Aviation Training Center, Korea Airports Corporation  
Telephone: 82 43 290 2316, Fax: 82 43 290 2400  
E-mail: [sky@airport.co.kr](mailto:sky@airport.co.kr)
  
- Matters on submitting a nomination form and accessing the website:
  - Ms. Eun-kyoung Kim  
Ministry of Land, Infrastructure and Transport  
Telephone: 82 44 201 4362, Fax: 82 44 201 5637  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

**GLOBAL AVIATION SAFETY PROGRAMME, COURSE CODE: B-11**  
**IMPLEMENTING AND MANAGING CARBON OFFSETTING AND REDUCTION SCHEME**  
**FOR INTERNATIONAL AVIATION (CORSIA)**

in October 2018(further notice)

**1. PURPOSE**

This course will provide managers at environment department in their aviation field with the necessary knowledge, skills and attitudes to ensure that aviation environment is managed appropriately in accordance with relevant international regulations and recent trends in the field.

**2. CONTENTS**

- Climate change response system of international aviation and outline of CORSIA
- Exercising calculation of CO2 offsetting requirements for operator
- Role of ICAO, State, aircraft operator, and verification body in CORSIA
- Eligible emissions units for CORSIA and transaction of emissions units
- Visiting airlines of Korea to observe their monitoring and managing system for CORSIA

**3. PARTICIPANTS**

15

**4. PARTICIPATION REQUIREMENTS**

- At least three (3) years of experience in the aviation environment
- Be in good health both physically and mentally, to undergo the course
- Sufficient proficiency in spoken English
- Not participated in the ROK – ICAO fellowship training programme during the past three (3) years.
- Should submit the Official Nomination Form issued and authorized by applicant's Government

**5. EXPENSES**

- The Ministry of Land, Infrastructure and Transport in the ROK will bear expenses including course fees, accommodation fees and some living expenses such as daily allowance, meals, etc.
- Airfare and travel allowance for the participation for this course shall be paid by the participant's side.

**6. PROCESS OF APPLICATION AND SELECTION**

- a) Access the registration menu on the website (*www.korea-ftp.org*) with your e-mail address and password.
- b) Complete the application and upload the official nomination at the same time.
- c) Submit your medical report through the website after getting the medical requirement from the

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Korean Government.

- d) Applicant will get the award from ICAO according to the result of Korean Selection Committee.
- e) Incheon Airport Aviation Academy will contact the participants regarding invitation letter, visa and travel arrangements.

**Remarks:** — *Selections will be made by the Selection Committee in the Republic of Korea after the details on your application and official nomination registered in the website are confirmed by Korean Government Official.*

### 7. APPLICATION DEADLINE

10 June 2018 (18:00, Local Time)

### 8. CONTACTS

- Information on the course and academy:
  - Mr. Jong-hwan Park (Joel)  
Incheon Airport Aviation Academy, Incheon International Airport Corporation  
Telephone: 82 32 741 6289, Fax : 82 32 741 2090  
E-mail: [pjhwan@airport.kr](mailto:pjhwan@airport.kr)
- Matters on submitting a nomination form and accessing the website:
  - Ms. Eun-kyoung Kim  
Ministry of Land, Infrastructure and Transport  
Telephone: 82 44 201 4361, Fax: 82 44 201 5637  
E-mail: [koreaftp@korea.kr](mailto:koreaftp@korea.kr)

**PARTICIPANT'S ITINERARY (FLIGHT SCHEDULE)**

Course										
Country				Name						
Date	Airline	Flight	Departure			Arrival				Reference
			Time	Country	Airport	Date	Time	Country	Airport	

1. Write down detailed round-trip flight schedules.
2. Please send this form to one of the following e-mail addresses.
  - If you will be participating in **Airport Pavement Evaluation, Radar Approach Control, DVOR Maintenance, Aviation Demand Forecasting and Airport Capacity Calculation, ILS Maintenance, and Aviation Policy for Executives**, please send it to **KCATC ([sky@airport.co.kr](mailto:sky@airport.co.kr))** at least **10 days** before the training start date;
  - If you will be participating in **Aviation Policy for Executives, Airport Customer Service Quality Management, Safety oversight Management and Practical Preparation for ICAO USOAP-CMA, Aerodrome CNS Engineering**, please send it to **IAAA ([pjhwan@airport.kr](mailto:pjhwan@airport.kr))** at least **10 days** before the training start date.

**Note:** — *The trainees for "A" courses series (KOICA Joint Programme) are not required to fill out this form (Participants Itinerary).*



Republic of Korea – ICAO Training Programme for Aviation Personnel

OFFICIAL NOMINATION

**Note:**— *This form must be completed in full, scanned and uploaded to the website ([www.korea-ftp.org](http://www.korea-ftp.org)) to proceed the application. Incomplete forms will not be considered.*

The Government of \_\_\_\_\_ (Name of Country)

officially nominates \_\_\_\_\_ (Full Name)

for participation in \_\_\_\_\_ (Name of Training Course)

as organized by the Korean Government,

and certifies that:

- a) the nominee has an adequate knowledge and/or expertise in the training field to fulfill the requirements for the training course.*
- b) the nominee has a sufficient proficiency of spoken and written English to enable him/her to participate in the training.*

Name of Authorized Official: \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

(Authorized Official's Signature)

**Nominee's Contact Information**

Name of Organization: \_\_\_\_\_

Position/ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

(Official Seal or Stamp Here)

— END —