



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)  
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL (OACI)

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL (CLAC)  
LATIN AMERICAN CIVIL AVIATION COMMISSION (LACAC)



SECOND MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP  
(AVSEC/FAL/RG/2)

Antigua and Barbuda, 16 to 18 May 2012

AVSEC/FAL/RG/2 — WP/18  
24/04/12

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**Agenda Item 2: Previous Meeting Conclusions**  
**2.1 AVSEC/FAL/RG/1 Meeting**

**CONCLUSIONS OF ICAO/LACAC REGIONAL FACILITATION SEMINAR/WORKSHOP**

(Presented by the ICAO Secretariat)

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| <b>SUMMARY</b>  |   |
| As requested by Conclusion 1/4 of the AVSEC/FAL/RG/1 Meeting, an ICAO/LACAC Regional Facilitation Seminar/Workshop was held in Santiago, Chile, from 20 to 22 March 2012. Conclusions of that Seminar/Workshop are presented to consideration to the Meeting. |   |
| <b>References:</b>  |   |
| <ul style="list-style-type: none"><li>• AVSEC/FAL/RG/1 Conclusion 1/4</li><li>• ICAO/LACAC Regional Facilitation Seminar/Workshop Final Report</li></ul>  |   |
| <i>Strategic Objectives</i>   | <i>This working paper is related to ICAO Strategic Objective B.</i> |

**1. Introduction**

1.1 During the AVSEC/FAL/RG/1 Meeting, the Secretariat presented an update on the ICAO facilitation programme developments highlighting changes that have been incorporated into Amendment 22 to Annex 9 – *Facilitation*, advance passenger information, passenger name record data and the Facilitation Manual. The Meeting expressed that a regional seminar/workshop on Facilitation was required. The Meeting considered important that a regional bilingual Facilitation seminar be organized by ICAO and LACAC once the new ICAO Facilitation Manual (Doc 9957) was available in Spanish language. Chile offered to host such an event in early 2012 and the meeting adopted the following conclusion:

**“Conclusion 1/4            Regional Facilitation Seminar/Workshop**

*That ICAO and LACAC organize a joint regional facilitation seminar/workshop in Chile during the first trimester of 2012.”*

**2.                    Discussion**

2.1                    The ICAO/LACAC Regional Facilitation Seminar/Workshop was held in Santiago, Chile, from 20 to 22 March 2012, and 77 delegates from 13 States from the NAM/CAR/SAM Regions and IATA attended this event.

2.2                    The Seminar/Workshop shared information regarding activities that ICAO, LACAC and States are implementing on this important issue of Facilitation of the Air Transport. The Seminar/Workshop stressed the relevance of coordination and cooperation between governmental entities related with civil aviation activities within the national facilitation system of the States for improving the harmonization of policies and procedures at a national level, and therefore to support the Facilitation of the international civil aviation in order to comply with Standards and Recommended Practices of Annex 9 and the Facilitation Manual.

2.3                    At the end of this Seminar/Workshop, 14 conclusions attached in the **Appendix** were agreed by the participants to be presented to the AVSEC/FAL/RG/2 Meeting.

**3.                    Suggested Action**

3.1                    The Meeting is invited to:

- a)                    Review of the Conclusions of the ICAO/LACAC Regional Facilitation Seminar/Workshop;
- b)                    request States, in particular, to take note of Conclusions 1, 2, 3, 4, 5, 6, 7, 10, 11, 12, 13, and take corresponding actions; and
- c)                    request ICAO to take note and necessary actions on Conclusions 8, 9 and 14 presented.

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## APPENDIX

### ICAO/LACAC REGIONAL FACILITATION SEMINAR/WORKSHOP CONCLUSIONS

- 1) States are invited to send their comments to ICAO on the proposed amendment to Annex 9 replacing Appendix 13 with an improved Public Health Passenger Locator Form by 19 April 2012 (State Letter Ref.: EC 6/3-12/14 dated 17 February 2012).
- 2) States are encouraged to attend the ICAO Regional Seminar on Machine Readable Travel Documents, Biometrics and Border Security to be held in Rio de Janeiro, Brazil, from 17 to 19 April 2012.
- 3) States are urged to attend the Regional Seminar on Aviation Security and Second Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/2) to be held at Saint John's, Antigua and Barbuda, from 14 to 18 May 2012.
- 4) States are encouraged to participate in the AVSEC/FAL/RG Projects and send their comments and/or inputs to the State Coordinator of each project in order to achieve the objectives of these projects that are meant to benefit the States in the NAM/CAR/SAM Regions.
- 5) Each State should ensure that if an Anticipated Passengers Information (API) system is introduced, or has been established within its territories, it adheres to the standards for API data transmission in accordance with Annex 9 (UN/EDIFACT PAXLST).
- 6) States and International Organizations are invited to send their comments to ICAO on the new ICAO Facilitation Manual (Doc 9957).
- 7) States, whether or not represented on the Facilitation (FAL) Panel, are encouraged to attend FAL Panel meetings and to contribute to the development of FAL provisions.
- 8) ICAO is urged to revise out-of-date Facilitation related manuals, in particular Circular 274 — Access to Air Transport by Persons with Disabilities, Doc 9249 — Dynamic Flight-related Public Information Displays, Doc 9636 — International Signs to Provide Guidance to Persons at Airports and Marine Terminals, as soon as possible.
- 9) ICAO is urged to revise the Spanish translation for Part H, Chapter 8 of Annex 9, as well as Part 8.9, Chapter 8 of Facilitation Manual regarding “Persons with disabilities”, and use the United Nations International Convention terminology established in 2008 as “*Personas con discapacidad*”.
- 10) States are invited to request ICAO assistance for the implementation of Facilitation provisions, including potential technical cooperation projects, by approaching their accredited ICAO Regional Office.

- 11) States that have not set up their National Air Transport Facilitation Programmes (NATFP) are urged to establish, approve and implement their NATFPs as soon as possible, as well as to ensure the effective functioning of their national and airport facilitation committees. States that have already complied with Standards 8.17 and 8.19 of Annex 9 are encouraged to ensure their effectiveness in order to achieve the objective of the facilitation and to simplify all related processes, without overlooking national regulations, and for the benefit of air transport users and passengers.
- 12) States are urged to enhance coordination and cooperation among their government entities responsible for border controls, in order to facilitate such processes for passengers and their baggage; and to expedite the delivery or dispatch of shipments from or to their States.
- 13) States are encouraged to update their legislation and regulations in order to establish legal implications and include clear processes for handling unruly or disruptive behavior in aviation facilities and on board aircraft.
- 14) Request that CAPSCA develops a clearer definition for “quarantine” and “isolation areas” at airport facilities.