



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL (OACI)

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL (CLAC)
LATIN AMERICAN CIVIL AVIATION COMMISSION (LACAC)



**THIRD MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP
(AVSEC/FAL/RG/3)**

Lima, Peru, 17 to 21 June 2013

AVSEC/FAL/RG/3 — WP/02
27/05/13

Agenda Item 2: Previous Meeting Conclusions

2.1 AVSEC/FAL/RG/2 Meeting

AVSEC/FAL/RG/2 MEETING CONCLUSIONS

(Presented by the Secretariat)

SUMMARY

This Working Paper presents the progress information on the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) projects.

References:

- ICAO/LACAC NAM/CAR/SAM Second Meeting of the Aviation Security and Facilitation Regional Group, Antigua and Barbuda, from 16 to 18 de mayo de 2012 (<http://www.mexico.icao.int/Meetings/AVSECFALRG/AVSECFALRG2/AVSECFALRG2FinalReport.pdf>).
- State Letter (EMX0529) dated 7 June 2012 on Manual on Threat Assessment and Risk Management Methodology
- State Letter (EMX0523) dated 12 June 2012 on the AVSEC/FAL/RG/2 on the Meeting Conclusions approval
- State Letter (EMX0684) dated 26 July 2012 - Model National Air Cargo Security Programme
- State Letter (EMX0776/SA551) dated 12 September 2012 on the Regional AVSEC Training Events Database
- State Letter (EMX0890/SA605) dated 26 October 2012 - Agreement on the Functional Protocol for the Exchange System of Aviation Security Information between States
- State Letter (EMX0111) dated 19 de febrero de 2013 ICAO/LACAC Regional Workshop on the “*Detection of Passengers with Suspicious Conduct Course*” held in Lima, Peru, from 8 to 12 April 2013.
- State Letter (EMX0124) dated 21 February 2013 ICAO Regional Facilitation (FAL) Workshop held in Mexico City, Mexico, 14 - 17 May 2013.
- State Letter (SA149 dated 26 March 2013 and EMX0259 dated 2 April 2013) on the Third Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/3) and Regional Seminar on Aviation Security (AVSEC/SEM) to be held in Lima,

Peru, from 17 to 21 June 2013.	
<ul style="list-style-type: none"> State Letter (EMX0426/SA275) dated 23 May 2013 on the Point-of-Contact designation for the Regional AVSEC Training Events Database 	
Strategic Objectives	<i>This working paper is related to ICAO Strategic Objective B.</i>

1. Introduction

1.1 The ICAO/LACAC NAM/CAR/SAM Second Meeting of the Aviation Security and Facilitation Regional Group, (AVSEC/FAL/RG/2) held in Antigua and Barbuda, from 16 to 18 de May 2012. 39 representatives of 19 participant States of the NAM/CAR/SAM Regions, and 3 International Organizations ECCAA, IATA and OAS-CICTE attended this event.

1.2 The Secretariat proposed a coordination mechanism development for the training activities, such as aviation security assistance towards Sates and to reduce duplication of efforts. The Meeting concluded on the development of a restricted database to share the Training Activities in the NAM/CAR/SAM Regions, using as template the Implementation Support and Development Assistant List (ISDAL) used by the ICAO Ad hoc Group for the cooperation on AVSEC capacities development. The Meeting agreed that the Secretariat developed the proposed structure and the mechanism to share information.

1.3 Based on the progress and results to the projects implementation, Meeting deliberations and agreements, Terms of Reference, Programmes and Work projects were updated.

1.4 Through the State Letter (EMX0529) issued by the LACAC/ICAO Secretariat dated on 7 June 2012, it was urged to take note, review, comment and approve the Meeting Conclusions by 29 June 2012. The approved list of Conclusions is presented in the **Appendix** to this note.

2. Update on the progress achieved since the AVSEC/FAL/RG/2 Meeting

2.1 As a result of the Conclusion 2/1, the ICAO/LACAC Secretariat invited States to the Regional Workshop on the “*Detection of Passengers with Suspicious Conduct Course*” held in the ICAO SAM Regional Office, Lima, Peru, from 8 to 12 April 2013. 21 States representatives from the different Regions participated in the material review for the course, in order to be used by stakeholders States as an implementation guide. Working Paper (WP/03) presents the results on this event.

2.2 In relation with Facilitation issues of the Conclusions 2/2 and 2/3, the Expert FAL Group has noted the necessity to update Doc 9249 – *Dynamic Flight related Public Information Displays* and the Doc 9636 – *International Signs to Provide Guidance to Persons at Airports and Marine Terminals*. Furthermore, ICAO Circular 274 replaced with Doc 9984 – *Manual on Access to Air Transport by persons with disabilities*, English version of which was published in March of this year and is expected that Spanish version of this manual is published during the second half of 2013. This document has based its terminology in the *United Nations Convention on the Rights of Persons with Disabilities*.

2.3 Regarding the States National Legislation and Regulations for Unruly or Disruptive Behaviour in Aviation Facilities and on Board Aircraft of Conclusion 2/4, a brief questionnaire will be conducted during the AVSEC/FAL/RG/3 Meeting in order to update the information regarding the action taken by States on this subject.

2.4 The *High Level Aviation Security Conference (HLASC)* (Conclusion 2/5) held in ICAO Headquarters in Montreal, Canada, from 12 to 14 September 2012, at which attended more than 700 participants representing 132 Member States, 23 International Organizations and Intergovernmental regional entities such as industry societies, ministers and principal Aviation Security officers.

2.5 In accordance with the Conclusion 2/6, the *Agreement on the Functional Protocol of the Aviation Security Information Exchange System Between States* was circulated by States for review and comments by 21 January 2013.

2.6 The *Manual on Threat Assessment and Risk Management Methodology and Risk Matrix* (refer to Conclusion 2/7), was translated by United States and circulated for States review and comments and approved by mail on 7 July 2012. Headquarters also provide the ICAO AVSEC Expert Group Manual for their consideration.

2.7 Regarding Conclusion 2/10 - *Coordination between States and Organizations Providing AVSEC Training Assistance*, the Secretariat developed a Database of the Regional Aviation Security Training Events in order to exchange information on the AVSEC training assistance for donor and recipients States/Territories, which was circulated for review and comments on 12 October 2012. Finally, the last 27 May States were requested to designate a Point of Contact to access this Database. Further information is presented in WP/16.

2.8 According with the Conclusion 2/11 item b) OAS-CICTE is urged to consider using the ICAO course evaluation forms; and posting information on the fellowship process on their web. Due to its own notification system, currently, CICTE uses an evaluation form for its AVSEC training activities. Nevertheless, coordination has been performed for the future use of ICAO course evaluation forms on behalf of CICTE. Regarding posting information on the fellowship process on their web, this will be part of the AVSECTAD Database mentioned on the Conclusion 2/10

2.9 Additionally, the Cargo Security Programme was translated by United States and circulated for review and comments of States by 24 September 2012.

2.10 Moreover, ICAO Regional Facilitation (FAL) Workshop held in the ICAO NACC Regional Office, Mexico City, Mexico, from 14 to 17 May 2013. 37 representatives of 5 States and 1 International Organization participated in this event.

2.11 Finally, the State Letter (EMX0259) dated 2 April 2013 invited States to the Third Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/3) and Regional Seminar on Aviation Security (AVSEC/SEM) to be held in Lima, Peru, from 17 to 21 June 2013, were Directors were urged to send their specialists on this issues for the event, situation which was highlighted also during several Directors meetings of the Civil Aviation Authorities.

3. Suggested Action

3.1 the Meeting is requested to urged States competent authorities of Aviation Security the necessity of support of their Internal Administration to the Aviation Security entities and facilitation, allowing their participation on the AVSEC/FAL/RG activities in order to benefit from the results of this groups and the reinforcement to their National AVSEC Systems, and by this mean support ICAO Objective to protect the International Civil Aviation.

APPENDIX

**LIST OF CONCLUSIONS ADOPTED BY THE SECOND MEETING OF THE ICAO/LACAC
NAM/CAR/SAM AVIATION SECURITY AND FACILITATION REGIONAL GROUP
(AVSEC/FAL/RG/2)**

**CONCLUSION 2/1 ICAO/LACAC “DETECTION OF PASSENGERS WITH SUSPICIOUS
BEHAVIOUR COURSE” WORKSHOP**

That, in order to further develop the course material and prepare instructors:

- a) ICAO/LACAC organize a bilingual ICAO/LACAC “*Detection of Passengers with Suspicious Behaviour Course*” Workshop in Lima, Peru, during the first semester of 2013;
- b) LACAC translate the course material into English and provide English/Spanish simultaneous interpretation for the workshop;
- c) Chile provide a facilitator to conduct the workshop;
- d) the European Civil Aviation Conference (ECAC) be invited to contribute its experience on the subject; and
- e) OAS-CICTE consider sponsoring fellowships for State participants to attend the event.

CONCLUSION 2/2 UPDATE OF ICAO FACILITATION PUBLICATIONS

That ICAO expedite the revision of out-of-date facilitation related publications, in particular, Circular 274 — *Access to Air Transport by Persons with Disabilities*, Doc 9249 — *Dynamic Flight-related Public Information Displays*, and Doc 9636 — *International Signs to Provide Guidance to Persons at Airports and Marine Terminals*.

**CONCLUSION 2/3 CORRECTION OF ICAO ANNEX 9 AND FACILITATION MANUAL
(SPANISH VERSIONS)**

That ICAO correct the Spanish versions of Annex 9, Chapter 8, Part H, and the Facilitation Manual (Doc 9957) Chapter 8, Part 8.9, regarding “*Personas con impedimentos*” and use the terminology “*Personas con discapacidad*” contained in the International Convention on the Rights of Persons with Disabilities signed on 13 December 2006 (updated in 2008).

**CONCLUSION 2/4 STATES NATIONAL LEGISLATION AND REGULATIONS FOR
UNRULY OR DISRUPTIVE BEHAVIOUR IN AVIATION FACILITIES
AND ON BOARD AIRCRAFT**

That States are encouraged to update their legislation and regulations in order to establish legal implications and include clear processes for handling unruly passengers or disruptive behaviour in aviation facilities and on board aircraft.

CONCLUSION 2/5 HIGH-LEVEL CONFERENCE ON AVIATION SECURITY

States/Territories are urged to attend and ensure ministerial participation at the global High-level Conference on Aviation Security to be held at ICAO Headquarters in Montreal, Canada, from 12 to 14 September 2012.

CONCLUSION 2/6 AGREEMENT ON THE FUNCTIONAL PROTOCOL OF THE AVIATION SECURITY INFORMATION EXCHANGE SYSTEM BETWEEN STATES

That the Secretariat will circulate the model “Agreement on the Functional Protocol for the Exchange System of Aviation Security Information between States” to States/Territories for review and comments to be received within three months from the date of the letter, and for implementation consideration, with appropriate modifications, in bilateral and/or multilateral contexts.

CONCLUSION 2/7 MANUAL ON THREAT ASSESSMENT AND RISK MANAGEMENT METHODOLOGY AND RISK MATRIX

That:

- a) ICAO review and consider the “*Manual on Threat Assessment and Risk Management Methodology and Risk Matrix*” prepared by Chile in the development of an ICAO Threat Assessment and Risk Management Course; and
- b) United States translate the manual by **18 June 2012**.

CONCLUSION 2/8 AVSEC EQUIPMENT MAINTENANCE TRAINING

That assistance with training for aviation security equipment maintenance be available through bilateral and/or multilateral arrangements for sharing technical resources, possibly coordinated by CASSOS, COCESNA and/or LACAC.

CONCLUSION 2/9 AVIATION SECURITY ASSISTANCE

That State authorities, airports and other service providers are invited to request ICAO or LACAC assistance with the implementation of aviation security provisions, including potential ICAO technical cooperation or LACAC horizontal cooperation projects, by contacting the ICAO Regional Offices or the LACAC Secretariat Office, respectively.

CONCLUSION 2/10 COORDINATION BETWEEN STATES AND ORGANIZATIONS PROVIDING AVSEC TRAINING ASSISTANCE

That:

- a) States and organizations providing AVSEC training assistance to States/Territories are urged to improve coordination to avoid the duplication of assistance provided and thereby ensure efficient use of resources to achieve the most effective provision of assistance for the benefit of States to meet their requirements; and
- b) ICAO develop a regional AVSEC training assistance information sharing database for donors and recipient States/Territories, including the associated user protocol, and circulate the proposal to States/Territories/Organizations for review and comments by **31 August 2012**.

CONCLUSION 2/11 OAS-CICTE FELLOWSHIPS FOR ICAO AVSEC TRAINING

That:

- a) States are urged to:
 - take advantage of the fellowships offered and utilize the national point-of-contact network for requests;
 - provide OAS-CICTE with evaluation reports on courses attended using OAS-CICTE fellowships;
 - inform OAS-CICTE of any cancellation before the purchase of the air ticket or two weeks before the course; and
- b) OAS-CICTE is urged to consider:
 - using the ICAO course evaluation forms; and
 - posting information on the fellowship process on their web.