



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL (OACI)

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL (CLAC)
LATIN AMERICAN CIVIL AVIATION COMMISSION (LACAC)



ICAO/CLAC AVSEC/FAL REGIONAL GROUP

THIRD MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP (AVSEC/FAL/RG/3) AND AVSEC REGIONAL SEMINAR (REG SEM)

Lima, Peru, 17 – 21 June 2013

GENERAL INFORMATION

(Presented by the Secretariat)

1. **Place and date**

The Third Meeting of the Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/3) and AVSEC Regional Seminar (REG SEM) will be held at the ICAO SAM Regional Office, Lima, Peru, from 17 to 21 June 2013.

2. **Meeting site address**

Av. Víctor Andrés Belaúnde 147
Principal No.102
Centro Empresarial Real, Torre 4, Piso 4
San Isidro, Lima
Telephone: +51 1 611-8686
Fax: +51 1 611-8689
E-mail: icaosam@icao.int

3. **Opening session**

Monday, 17 June 2013
Registration of participants: 08:30 – 09:00 hrs.
Opening session: 09:00 – 09:30 hrs.

4. **Registration of participants**

Participants are requested to fill in the registration form attached to this information paper and submit it to SAM Regional Office as soon as possible. A subsequent registration will take place at the corresponding registration desk, from 08:30 – 09:00 hrs, during the first day of the event, where the duly completed registration sheet should be handed in. Likewise, participants are requested to use the badges supplied to them during registration.

5. **Documentation link and languages**

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting will be posted on the ICAO SAM Regional Office website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

6. The instructions to log on the SAM website are:

<http://www.lima.icao.int>

Select ***Inglés*** (English) on the upper central bar of the welcome page

Click on “ Meeting Schedule 2013”

Look for and click on “**ICAO/CLAC THIRD MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP - AVSEC/FAL/RG3** (events appear ordered by date)

7. **Temperature**

Temperature in Lima during the month of June varies from 24 to 26°C. The average humidity is of 74%.

8. **Transportation from/to the airport**

There are authorized taxis services at the Jorge Chavez International Airport.

The rate to Miraflores or San Isidro (hotel area) is of approximately US\$ 20.00. This rate can be confirmed in counters at the Airport’s international arrivals area.

The following taxi companies are suggested:

Eurocar

Tel: 222-1010

E-mail: ventas@eurocarperu.com

9. **Transportations to and from the site of the event**

Participants can take a taxi or walk to the SAM Regional Office, depending on the location of the selected hotel, and vice versa.

In the city, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide any safety or guarantee. In case of taking an informal taxi, please consider that you may be at a high risk.

Companies recommended for transfers within the city:

Taxi Satelital	+355-5555
Taxi Real	+215-1414
Taxi Seguro	+241-9292 / 415-2525

10. **Suggested hotels in Lima**

Suggested hotels below are located at walking distance from the event site, with the exception of the last two of the list. Reservations should be arranged directly with the hotel and in advance. In view of the various events carried out in Lima, prices may vary. Kindly consult the hotel of your preference.

HOTELS	PRICES
NOVOTEL Av. Andrés Belaúnde 198, San Isidro (In front of the meeting site) Tel: (51 1) 315-9999 Fax: (51 1) 315-9900 www.novotel.com Reservation requests: h6339-re1@accor.com h6339-re2@accor.com	Standard Single Room 162.00 Standard Double Room 189.00 Prices include 10% service tax
ESTELAR Av. Alfredo Benavides 415, Miraflores (25 minutes distance by taxi) Tel: (51 1) 200 5555 www.hotelesestelar.com Reservation requests: reservas-peru@hotelesestelar.com The hotel has a free shuttle service to San Isidro leaving at 08:00 hours	Standard Single Room 136.40 Standard Double Room 154.00 Prices include 10% service tax

<p>PLAZA del BOSQUE Av. Paz Soldán 190, San Isidro (at 100 meters walking distance) Tel: (51 1) 616 – 1818 Fax: (51 1) 421 - 8582</p> <p>www.plazadelbosque.com reservas@plazadelbosque.com Ms. Rossana Rojas Tel: (51 1) 616–1806</p>	<table> <tr> <td>Junior Suite (Single)</td> <td>110.00</td> </tr> <tr> <td>Junior Suite (Double)</td> <td>120.00</td> </tr> </table> <p>Prices include 10% service tax</p>	Junior Suite (Single)	110.00	Junior Suite (Double)	120.00
Junior Suite (Single)	110.00				
Junior Suite (Double)	120.00				
<p>SUITES del BOSQUE Av. Paz Soldán 165, San Isidro (at 100 meters walking distance)</p> <p>Tel: (511) 616 – 2121 Fax: (511) 221 - 3010</p> <p>www.suitesdelbosque.com Reservation requests: reservas@suitesdelbosque.com Ms. Liliana Nakasato Tel: (511) 616 – 2107</p>	<table> <tr> <td>Junior Suite (Single)</td> <td>110.00</td> </tr> <tr> <td>Junior Suite (Double)</td> <td>120.00</td> </tr> </table> <p>Prices include 10% service tax</p>	Junior Suite (Single)	110.00	Junior Suite (Double)	120.00
Junior Suite (Single)	110.00				
Junior Suite (Double)	120.00				
<p>LOS TALLANES Av. Jorge Basadre 325, San Isidro (walking distance)</p> <p>Reservation requests: reservas@hoteltallanes.com.pe Tel: (51 1) 221-0001 Extensions 187 – 168 Fax: (51 1) 222–5030</p>	<table> <tr> <td>Standard Single</td> <td>127.00</td> </tr> <tr> <td>Standard Double</td> <td>143.00</td> </tr> </table> <p>Prices include 10% service tax</p>	Standard Single	127.00	Standard Double	143.00
Standard Single	127.00				
Standard Double	143.00				
<p>BASADRE SUITES Av. Jorge Basadre 1310, San Isidro (walking distance)</p> <p>www.hotelbasadre.com Reservation requests: reservas@hotelbasadre.com Telefax: (511) 615 - 3939</p>	<table> <tr> <td>Single standard</td> <td>98.00</td> </tr> <tr> <td>Double standard</td> <td>110.00</td> </tr> </table> <p>Price includes 10% service tax.</p>	Single standard	98.00	Double standard	110.00
Single standard	98.00				
Double standard	110.00				

<p>BOULEVARD Av. Pardo N° 771, Miraflores (25 minutes distance by taxi) Tel.: (511) 444 – 6562 / 63 / 64 Fax: (511) 444 - 6602 http://www.hotelboulevard.com.pe Reservation requests: hotelboulevard@speedy.com.pe</p>	<p>Single Junior Suite 77.00 Double Junior Suite 88.00 Price includes 10% service tax.</p>
<p>APART HOTEL EL DORAL Av. José Pardo No. 486, Miraflores (25 minutes distance by taxi) Tel.: (511) 242 7799 Fax: (511) 446 8344 http://www.eldoral.com.pe Reservation requests: aparthotel@eldoral.com.pe</p>	<p>Single standard 70.00 Double standard 80.00 Price includes 10% service tax.</p>

Note: Foreigners are exempted of 18% Sales Tax presenting the passport during check-in.

11. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa are requested; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please also verify if yellow-fever, or any other vaccination is required.

12. **Money exchange and credit cards**

The Peruvian currency is the Nuevo Sol Peruano (S/.). Present exchange rate is S/ 2.62 per US \$ 1.00, approximately.

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

13. **Hospitals**

In case of emergency, **Clínica Anglo Americana** is recommended, which is located in Alfredo Salazar s/n, Miraflores, Tel: +51 1 616-8900.

14. **Electricity**

220 Volts/60Hz.

15. **Airport tax**

Exit airport tax is US\$ 31.00 American Dollars.

16. **Information on safety and protection**

Upon any emergency situation, kindly call the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

625 - 9090

625 – 9091

997571008 – 998318813 - 997571003

17. **General recommendations in the event of an earthquake**

The city of Lima is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, and do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO third and fourth floors emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Proceed down the staircases. Do not push or run; keep in line, move in one direction only; keep conversation to a minimum.
- d) Exit the building to allow free flow of other evacuees exiting behind you.
- e) Once outside the building and having your back to it, turn left towards the evacuation site, located across Víctor Andrés Belaúnde Avenue.
- f) Pay attention at all moment to the indications that the security team might make.
- g) You will be informed when there is no danger for your return to the facilities.

**ICAO SOUTH AMERICAN REGIONAL OFFICE AND LACAC SECRETARIAT
LOCATION MAP IN LIMA, PERU**

