

COMISSÃO LATINO-AMERICANA
DE AVIAÇÃO CIVIL



LATIN AMERICAN CIVIL
AVIATION COMMISSION

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL

SECRETARIA
Apartado Postal 27032,
Lima, Perú

CLAC 1.5.4.46/150

May 6th, 2015

**To: AVIATION AUTHORITIES, AIRPORT OPERATORS, AIRLINES,
ENVIRONMENT MINISTRIES OR ORGANIZATIONS**

**Subject: Course LACAC-CAAS “Land Use Planning in Airport Expansion and
Environment”
(Lima, Peru, July 6 to 10, 2015)**

Action required: Reply concerning attendance before July 3rd, 2015

Dear Sir/Madam:

According to the LACAC Meeting Programme 2015/2016, it was agreed to carry out a **Course LACAC/CAAS “Land Use Planning in Airport Expansion and Environment”**, within the framework of the Memorandum of Understanding to be subscribed between the Latin American Civil Aviation Commission (LACAC) and the Singapore Aviation Authority (CAAS), specifically on the offer of contribute with training of officials from LACAC member States.

In this sense, I would like to confirm the celebration of the above mentioned course, in Lima, Peru, from 6 to 10 July 2015, at LACAC/ICAO Conference Room “Jorge Chavez”. Enclosed you will find the Programme for this event. (**Attachment 1**).

This Course will be conducted both in English and Spanish with simultaneous interpretation and would be useful to specialists, engineers and/or officials in the areas of airport planning and environment of Aviation Authorities, Airport Operators, Airlines, Environment Ministers or Organizations related. In that sense, please help us to circulate this letter throughout your State, in order to recipients get the invitation.

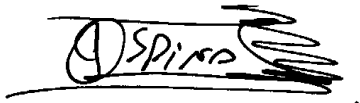
This event will have a US\$ 250 registration fee per attendee that will be useful to cover part of the administrative expenses of the event and can be paid before the event with organizations' own resources or through the training budget of ICAO technical cooperation project. The payment of the indicated amount must be paid in United States Dollars, either in cash or by electronic transfer to the following bank:

Royal Bank of Canada
Account number: 05101 404 6 892
ICAO Pool Account
Ste. Catherine and Stanley Branch
Montreal, Quebec, Canada
Swift Code: ROYCCAT2
Reference: RLA/06/801

The paying bank should **clearly indicate that the payment is for the Course “Land Use Planning in Airport Expansion and Environment”** and this information should be transmitted to the receiving bank. After payment, please send a copy to this Secretariat, indicating the data for the participant.

Finally, because of the wide host of issues to be discussed at the Course, and the limited number of places, your Administration is urged to **indicate before July 3, 2015** about participation in this event and inform the names and titles of staff members of your delegation. For this purpose, as **Attachment 2** you will find the pertaining confirmation form, which I would be grateful to return it to this Secretariat duly completed, via email. General information is included as **Attachment 3**.

I look forward to your prompt participation confirmation. Accept, Sir, the assurance of my highest consideration.

A handwritten signature in black ink, appearing to read 'M. Ospina', with a horizontal line underneath it.

Marco Ospina
Secretary of LACAC

MOY/vmr