

COMISSÃO LATINO-AMERICANA
DE AVIAÇÃO CIVIL



LATIN AMERICAN CIVIL
AVIATION COMMISSION

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL

SECRETARIA
Apartado Postal 27032,
Lima, Perú

CLAC 1.5.4.47/212

July 6th, 2015

To: AVIATION AUTHORITIES, ORGANIZATIONS IN CHARGE ON AVIATION
SECURITY AND AIRPORT OPERATORS OF THE MEMBER STATES

Subject: Course LACAC-TSA “Quality Control and Technology AVSEC”
(Brasilia, Brazil, 21-25 September 2015)

Action required: Reply concerning attendance before September 10th

Dear Sir/Madam:

According LACAC Meeting Programme 2015/2016, it was agreed to carry out a Course LACAC/TSA “Quality Control and Technology AVSEC”, within the framework of the Memorandum of Understanding subscribed between the Latin American Civil Aviation Commission (LACAC) and the Transportation Security Administration (TSA), specifically on the offer of contribute with training of officials from LACAC Member States.

In this sense, I would like to confirm the above mentioned Courser, to be held in Brasilia, Brasil, , from 21 to 25 September, 2015, thanks to the kind support of the National Agency of Civil Aviation – ANAC of the mentioned country. Enclosed you will find course’ objectives and details of the issues to be addressed (**Attachment 1**).

This Course will be conducted in English with simultaneous interpretation in Spanish and Portugues, would be useful to Heads / Directors of Aviation Security areas and Airport Managers of the Member States, for this reason I would be very grateful to you to circulate this invitation among airport operators that provides international services. Note that the Seminar will have a US\$ 250 registration fee per attendee that will be useful to cover part of the administrative expenses of the event and can be paid before the event with organizations' own resources or through the training budget of ICAO technical cooperation project. The payment of the indicated amount must be paid in United States Dollars, either in cash or by electronic transfer to the banks detailed below:

Royal Bank of Canadá
Número de cuenta: 05101 404 6 892
ICAO Pool Account
Ste. Catherine and Stanley Branch
Montreal, Quebec, Canadá
Código Swift: ROYCCATT2
Reference: RLA/06/801

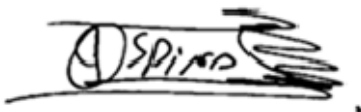
The paying bank should clearly indicate that the payment is for the “Course LACAC-TSA Quality Control and Technology AVSEC ” and this information should be transmitted to the receiving bank. After payment, please send a copy to this Secretariat, indicating the data for the participant.

Finally, because of the wide host of issues to be discussed at the Programme, and the limited number of places (2 participants per State) is urged to indicate before 10 September 2015, about participation in this event. For this purpose, as this is a TSA, it is also required that no later than the registration deadline indicated, you send the following information for each participant:

- Full name
- Country of citizenship
- Gender / Sex
- Date of Birth (Month / Day / Year)
- Country of birth
- Country of passport
- Passport number
- Passport Expiration Date
- Position
- Organization

On the other hand, as **Attachment 2** you will find the pertaining confirmation form, which I would be grateful to return it to this Secretariat duly completed, by email. General information related to the place of working sessions and other relevant information appears as **Attachment 3**.

I look forward to your prompt participation confirmation. Accept, Sir, the assurance of my highest consideration.

A handwritten signature in black ink, appearing to read 'OSPINA', with a stylized flourish extending to the right.

Marco Ospina
Secretary of LACAC