



International Civil Aviation Organization
Latin American Civil Aviation Commission
ICAO/LACAC NAM/CAR/SAM Aviation Security and
Facilitation Regional Group (AVSEC/FAL/RG)

Ref.: LS 8/21 – SA178

Lima, 14 May 2018



To: Lt. Col. Egbert Field, Director of Civil Aviation Authority, Guyana
Ing. Patrick Pengel, Ministry of Public Works, Suriname

Subject: **Invitation – Eighth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/8)**
(Mexico City, Mexico, 13 to 17 August 2018)

Action

- Required:
- 1) Transmittal by States of additional items to the AVSEC/FAL/RG/8 Provisional Agenda by **10 July 2018**
 - 2) Submission of documentation and/or presentations by the deadlines provided in this letter
 - 3) Register participation by **16 July 2018**

Sir,

We have the honour to invite your Administration/Organization to participate in the Eighth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/8), to be held at the ICAO NACC Regional Office, in Mexico City, Mexico, from 13 to 17 August 2018.

Aviation Security and Facilitation personnel from States and Territories of the ICAO NAM/CAR and SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous interpretation services will be provided).

The Draft agenda of the AVSEC/FAL/RG/8 Meeting is presented in **Attachment A**. States wishing to submit proposals for inclusion of additional items should do so by **10 July 2018**.

You are kindly requested to complete and return the Registration Form at **Attachment B** for each participant and send it by e-mail to icaosam@icao.int and clacsec@icao.int by **16 July 2018**.

The list of suggested hotels, ICAO SAM Regional Office location, hotel sector map, as well as other useful information are available at the website: https://www.icao.int/NACC/Pages/visitors_info.aspx. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

Documentation for the event will be placed in the Meetings Section of the following web page: <https://www.icao.int/SAM/Pages/meetings.aspx?year=2018&cM=05&cY=2018>, and on the LACAC website at <http://clacsec.lima.icao.int/>. Please consider that documentation/presentations will be available only in electronic format and no hard copies will be distributed during the event.

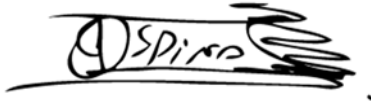
I:\AVSEC FAL Meetings\2018\AVSECFALRG8 Mex13-17Aug\Convocatoria Lima\SA179 States Invitation AVSECFALRG8.Docx

Documentation for the AVSEC/FAL/RG/8 Meeting that your Administration / Organization may wish to submit and/or present should be forwarded to the Regional Group Secretariat by e-mail, as soon as practicable, in Microsoft Word and/or PowerPoint format using the templates in **Attachment C**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, and cannot exceed four-pages, excluding any appendices.

Only working papers submitted by States/Territories and received by **10 July 2018**, will be translated. Working papers received after that date will have to be provided in both languages. The information papers as well as papers of international organizations will not be translated and will be issued only in the language submitted. The deadline to receive all working and information papers is **20 July 2018**. Deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (English and Spanish).

If you require additional information on the meetings, please contact Mr. Pablo Lampariello (plampariello@icao.int), Regional Officer AVSEC/FAL, Ms. Deborah Coriat (dcoriat@icao.int), his assistant; and/or Mr. Luis Núñez (lmnunez@icao.int), from LACAC.

Accept, Sir, the assurances of our highest consideration.



Marco Ospina
Secretary
Latin American Civil
Aviation Commission



Fabio Faizi Rahnemay Rabbani
Regional Director
ICAO South American Office
Lima

Enclosures:

- A – AVSEC/FAL/RG/8 Meeting draft programme*
- B – Registration Form*
- C – Templates for Working Papers and Information Papers*

cc: Aviation Security Points of Contact

Ms. Cindy Toemin, Suriname
Mr. Cosmo Wong, Suriname
Ms. Rachel Simson, Suriname
Mr. Abraham Dorris, Guyana
C/FAL ICAO HQ

ISD Montreal
ICAORD Mexico