



**LACAC/ KOREA COURSE
“AIRPORT POLICY AND AIRPORT CONSTRUCTION FOR EXECUTIVES”**

(Asunción, Paraguay, 17 -19 April 2018)

GENERAL INFORMATION

1. Place and date

The Course LACAC/Korea “**Airport Policy and Airport Construction for Executives**”, will take place from 17 to 19 April 2018 in Asunción, Paraguay, Crowne Plaza Hotel.

2. Registration

Registration of participants will take place April 17th, 2018, from 8:00 to 9:00 a.m. Participants must pre-register with the written form provided, duly filled and sent to clacsec@icao.int, before April 9th, 2018.

3. Opening

The Opening will be held on April 17th, 2018 at 9:00 am.

4. Language

The Course will be conducted in English with simultaneous interpretation to Spanish.

5. Local Time

Local time in Lima is UTC-4.

6. Suggested Attire

Formal clothes are recommended for opening/closing and casual wear for the rest of activities.

8. Weather (°C)

In April, the temperature is range between 18° and 28° C.

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8. Credit Cards

The local currency is the Guaraní (PYG). The current change to February is US \$ 1 for 5,570 guaraníes. It is recommended to make the change of currency in banks or authorized agencies. More information on the website of the Central Bank of Paraguay www.bcp.gov.py International credit cards such as Visa, MasterCard and American Express are commonly accepted in hotels, shops and restaurants.

9. Hotels

Participants are recommended to stay at the hotels listed below, hotel reservations must be made directly with the hotel of their choice. It is recommended to do it as soon as possible.

Note: The prices per room presented below correspond to the rates granted by the hotels, to access them you must indicate in your reservation "EVENTO DINAC" and make it by email. All hotels require an international credit card to guarantee reservations.

HOTEL	Rate
Crowne Plaza Calle Cerro Cora 939, Asunción Paraguay Phone: + 595 21 452 682 / FAX: + 595 21 Airport Transfer - Hotel; Hotel Aeropuerto (additional cost 33 USD, VAT included per section) To confirm the reservations you must complete the form of ATTACHMENT 4 and send an email to reservas@crowneasuncion.com.py https://www.ihg.com/crowneplaza/hotels/us/es/asuncion/asucp/hotel/detail	Room Single US\$ 100 Double US\$ 110 Obs: breakfast included prices do not include IVA tax 10%
Cecilia Calle EE. UU. 341 y Mcal. Estigarribia, Asunción Paraguay Phone: Tel: + 595 21 210365 / FAX: + 595 21 210365 reservas@hotelcecelia.com.py Web: http://www.hotelcecelia.com.py	Room Single US\$ 66,00 Double US\$ 78,00 Obs: breakfast included prices do not include IVA tax 10%
Sabe Center Calle 25 de Mayo esq. México, Asunción Paraguay. Phone: +595 21 450-093 - FAX: +595 21 450-101/2 E-mail: reservas@sabecenterhotel.com.py Web: http://www.sabecenterhotel.com.py	Room Single US\$ 75,00 Double US\$ 85,00 Obs: breakfast included prices do not include IVA tax 10%
Guaraní Calle Oliva 3107 esq. Independencia Nacional, Asunción Paraguay Phone: +595 21 452 099 - FAX + 595 21 452 099 E-mail: reservas@hotelguaraní.com.py Web: http://www.hotelguaraní.com.py	Room Single US\$ 89,00 Double US\$ 97,00 Obs: breakfast included prices do not include IVA tax 10%

<p>Hotel Premier Hill Calle 25 de mayo esq. Kurupayty, Asunción Paraguay Phone: + 595 21 215 005 E-mail: comercial@premierhill.com.py Web: http://www.premierhill.com.py</p>	<p>Room Single US\$ 45,00 Double US\$ 56,00 Obs: breakfast included prices do not include IVA tax 10%</p>
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10. Transportation from the Airport

Transportation will not be provided for participants. Therefore, it is the responsibility of the participants to find out if the hotel where they will stay offers transport service. Below are other transportation options.

a) Transportation from/to Silvio Pettrossi International Airport

Taxi:

- Taxis offer transportation services to and from the Silvio Pettrossi International Airport 24 hours a day. Taxis provide transportation at public rates and accept cash and major credit cards.
- It is recommended to take authorized taxis from the airport to the hotel. At the airport at the exit of the disembarkation there is a TAXIS AUTHORIZED stop. It is not necessary to book a taxi to leave the airport.
- The average rate to the downtown area of Asunción and surrounding areas is around US \$ 25.

11. Electricity

Voltage in Chile is 220 Volts and 60 Hertz.

12. Taxes and tips

The tax on purchases is included in consumer prices. Tipping at restaurants is not included in the bill and is usually 10% of the total bill.

13. Passport and Visas

Information about the required travel documents, passports and visas to enter the Republic of Paraguay www.migraciones.gov.py

Vaccines required for admission: verify the vaccination card against yellow fever depending on the region of origin.

14. Medical Services

Hospitals / Clinics CLINIC: Migone Sanatorium Address: Eligio Ayala, 1293, Asunción
Phone: (021) 218 2000 12.

15. Business hours

Banking Hours: from 08:30 a.m. to 12:45 p.m. Business Hours: from 09:00 a.m. to 22:00 p.m.

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16. Security Recommendations

The safety recommendations are similar to those to follow in any large city, such as carrying only the amount of money needed, not displaying jewelry or high-value jewelry and requesting taxi services at hotels to go anywhere in the city.

17. Documentation

The documentation will be available on the website of the Latin American Civil Aviation Commission - CLAC <http://clacsec.lima.icao.int> and at the end of the event participants will receive a certificate and an electronic file with the documents of the Course.

18. Contact Information

Latin American Civil Aviation Commission - CLAC

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